



**GRADUATE ASSISTANTSHIP AND GRADUATE RESEARCH ASSISTANTSHIP
RECOMMENDATION FORM**

To the Applicant: Complete the top portion of the form and give it to your sponsor. You should select a person who is able to appraise your qualifications for an appointment as a graduate assistant. You should provide the recommender with a self-addressed stamped envelope to Office of Graduate Research Services, Rowan University, South Jersey Technology Park, 107 Gilbreth Parkway, Mullica Hill, NJ 08062.

Name of Applicant: _____ Banner I.D. No. _____

Graduate Assistant Assignment Sought: 1st choice: _____ 2nd choice: _____

Name of Sponsor Recommending Applicant: _____

Right of Access: The Federal Family Educational Rights and Privacy Act of 1970 gives students and graduates the right of access to their records including letters of recommendation. It is your option to waive your right of access or decline to do so. Please mark the appropriate phrase below indicating your choice of option and sign your name.

I do ___do not___ waive my right to review this recommendation.

Signature of Applicant: _____

To the Recommender: Your candid response to the questions in this form will help us to evaluate the applicant's qualifications for consideration as a graduate assistant. Please return this completed form to The Office of Graduate Research Services at Rowan University. Thank you for providing this information.

Recommender's name (*please print*) _____ Title _____

School/Company _____ Department _____

Address _____ Telephone _____

Signature of Recommender _____ Date _____

1. How long have you known the applicant and in what capacity? _____

2. Based upon your observation, how do you rate the applicant on the following characteristics in comparison with other students with the same level of training? **5** = Outstanding; **4** = Superior; **3** = Average; **2** = Below Average; **1** = No Basis for Judgement

1. Capacity for Independent Work _____

2. Motivation _____

3. Resourcefulness _____

4. Ability to Work with Others _____

5. Organizational Ability _____

6. Seriousness of Purpose _____

7. Dependability _____

8. Communication Skills (Oral/Written) _____

3. How do you rate the applicant in overall ability and promise in comparison with other students with the same level of training? (*Check one*)

Equal to the best in any department Will perform at a superior level wherever hired Performance should be up to average of most graduate assistants Qualifications marginal, but warrants consideration Questionable whether selection as a graduate assistant is warranted Not Able to Judge

If you would like to discuss this applicant's qualifications for a graduate assistantship in greater detail, please feel free to provide additional information on the reverse side of this form or attach a separate letter.

Please send this completed form directly to:
Office of Graduate Research Services
Rowan University
South Jersey Technology Park
107 Gilbreth Parkway
Mullica Hill, NJ 08062